

## LANDRUM STAFFING SERVICES AUTHORIZATION CARD

If you wish to have someone other than yourself pick up your Landrum paycheck, we must have that person's name and signature on file. If the name(s) need to be deleted or changed, it is your responsibility to complete another authorization card. For your protection, verbal requests cannot be accepted.

\_\_\_\_\_  
**Employee Name (Print)**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Authorized Person Name (Print)**

\_\_\_\_\_  
**Authorized Person Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Authorized Person Name (Print)**

\_\_\_\_\_  
**Authorized Person Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Authorized Person Name (Print)**

\_\_\_\_\_  
**Authorized Person Signature**

\_\_\_\_\_  
**Date**

I understand that it is my responsibility to delete or change any of the above authorized names. I further understand that Landrum Staffing Services, Inc. will not accept verbal requests.

\_\_\_\_\_  
**Employee Name (Print)**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**